



# Prairie Quest

## Case Study

### Army Accession Command Facility Support

Prairie Quest, Inc. is an award-winning professional services firm with an impressive past performance history in our federal practice. We are a certified 8(a)/SDB, HUBZone, Woman-Owned company, and we were recently recognized as one of the top Indiana Companies to Watch. With a Midwest base of operation, we have lower administration costs, allowing you to take advantage of our commitment towards customer-centric results and quality without endangering your budget.

We provide innovative, cost-effective solutions in

- ◆ Project Management
- ◆ Business Process Analysis
- ◆ Advisory and Administrative Services
- ◆ Technology Services



**ARMY STRONG.®**

#### Top 5 primary functions of this contract included:

- ◆ Management of various facilities.
- ◆ Management of inventory and inventory system.
- ◆ Supply Management.
- ◆ Extensive reporting functions on open task orders as well as inventory.
- ◆ Key control and management.
- ◆ Material Handling.

Prairie Quest team members are responsible for developing and submitting a list of all required facility management and training requirements for management of the HRCoE complex, Fort Knox, KY. They work with the US Army Accessions Command (USAAC) Base Realignment and Closure (BRAC) Team, concerning facility actions relating to USAAC and USAACS portion of the HRCoE building (2 buildings). They plan, organize, develop and conduct facility administrative operations. Additionally, PQC team members coordinate maintenance of all USAAC facilities to ensure facilities are operating in a safe manner and the work being performed conforms to the requirements of the HRCoE facility plan, to include space management, grounds maintenance, custodial services, and preventive and remedial maintenance. They generate service order requests, if applicable, while performing routine walk-through of the USAAC facilities. Our team answers telephone calls and responds to electronic mail messages. They escort other contractor maintenance personnel performing work in the USAAC HRCoE complex facilities and coordinate and schedule maintenance and repair of USAAC HRCoE buildings. These buildings and structures include, but are not limited to, offices, storage facilities, work areas, training facilities, loading docks, (alarm/fire systems), parking areas, sidewalks and outdoor common areas, conference rooms and Video Teleconference (VTC) sites.

The PQC staff coordinates with the service requestor on all service orders prior to submission to the responsible organization and immediately contact the appropriate personnel for any life threatening situations, hardships, and operational problems observed during performance of duties. They schedule all preventive and remedial maintenance requirements for the USAAC buildings and monitor completion of all work and inspect to ensure 100% functionality of all systems and equipment. They coordinate and/or direct repair of buildings, structures, and associated property and equipment encompassing a variety of trades including carpentry, mechanical, plumbing, electrical, painting, metal, roofing, structural, and masonry. They also monitor work performed in accordance with applicable laws, regulations, and contractual documents.

Prairie Quest team members conduct inspection of building and grounds for cleanliness and maintenance problems and coordinate with USAAC Operations Engineer to resolve any deficiencies noted. They also schedule services required for ceremonies and special events as required by the COR. These ceremonies and special events may necessitate work including, but not limited to: lighting for trees, stages, area lighting, and spotlighting, cleanup, decorating areas, setting up and removing chairs or bleachers, electrical support for the duration of the event, power requirements for bands, vendors, and sound equipment, fabrication, delivery, painting, and assembly of stages, platforms, fencing, and other wood work, hanging flags, banners, pennants, and bunting, and setting up and removing signs, to include directional signs. Our PQC team also assists with material handling and transportation. Our contractor personnel attend government furnished mechanical/system training prior to occupancy of the USAAC HRCoE buildings.